



नेशनल फरटीलरिजर्स लिमिटेड बठिन्डा -151003

मानव संसाधन विभाग

Ref. No. NFB/HR/36/20/2024-26 dated 04.05.2024

Name of the Work: **Providing Canteen Services on round the clock basis in NFL, Bathinda plant 2024-26.**



NO. NFB/HR/36/20/2024-26

Dated: 03.05.2024

### **NOTICE INVITING TENDER**

Sealed quotations are invited from experienced parties in two-part Bid System for **providing Canteen Services on round the clock basis in NFL, Bathinda** plant having a staff strength of approximately 1000 including NFL Employees, CISF and contract labour working with various contractors, as per the following details: -

Sr No	NIT No.	Tender Fee (Non-Refundable)	EMD ₹	Overall Time of Completion	Last date & time for		
					Issue of Tender documents	Submission of sealed tenders	Opening of Tenders (Technical Bids)
1.	NFB/HR/36/20/2024-26	₹ 200/ (Rupees Two Hundred Only)	₹ 10,000/- (Rupees Ten Thousands Only)	02 Year	24.05.2024 upto 15:00 hrs	24.05.2024 upto 15:30hrs	At 15:30 hrs on 24.05.2024

Tender documents (non-transferable) can be had by the contractor or his duly authorized representative from the office of the undersigned as per above schedule on submission of Tender Fee. Tender fee (non-refundable) and earnest money shall be paid in the form of E-transfer through RTGS/NEFT. Bank Details are as following:

Name of Bank: State Bank of India, Sibian Branch, Bathinda  
Account type: Cash Credit  
Account No: 11430301916  
IFSC Code: SBIN0003591

Tender documents can also be downloaded from our website [www.nationalfertilizers.com](http://www.nationalfertilizers.com) and prescribed tender fee to be paid.

**NFL reserves it's right to open the Price bids of only such contractors who are found to be meeting the eligibility criteria based on the documents submitted by him/them in the Technical bids.** NFL further reserves it's right to accept / reject any / all tenders in whole or in part without assigning any reason thereof. Conditional tenders are liable to be rejected.

NFL shall not be responsible for delay, loss or non-receipt of tender document sent by post.

**The offers received after scheduled date and time of submitting the offer would be out rightly rejected.**

For & on behalf of  
National Fertilizers Limited, Bathinda

  
(Rishi Kant Verma)  
Chief Manager (HR)

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COVERING LETTER OF NIT

To

M/s \_\_\_\_\_

**Subject : NIT for Contract for providing Canteen services on round the clock basis in NFL,  
Bathinda plant 2024-26 for period of two years.**

Dear Sir,

Sealed TENDERS are invited for the work as detailed below:

1)	Name of Work:	Contract for providing Canteen services on round the clock basis in NFL, Bathinda plant 2024-26 for period of two years.
2)	Earnest Money: (Tender received without EMD is liable to be rejected)	Tenderer to submit Earnest Money of Rs.10,000 ( <b>Rupees Ten Thousand Only</b> ) online through RTGS/NEFT in the account of NFL or in the form of crossed Demand Draft / Banker's Cheque, issued by any scheduled bank except rural and co-operative bank in favour of National Fertilizers Ltd, Bathinda payable at Bathinda and the same should be uploaded on GeM portal. Cheque shall not be accepted in any case. In case tenderer have uploaded Demand draft for EMD, the hardcopy of the same shall reach NFL Bathinda before opening of bid (techno commercial).
3)	Cost of Tender Form:	Tenderer to submit separately Rs.200 ( <b>Rupees Two Hundred Only</b> ) online through RTGS/NEFT in the account of NFL or in the form of crossed Demand Draft / Banker's Cheque, issued by any scheduled bank except rural and co-operative bank in favour of National Fertilizers Ltd, Bathinda payable at Bathinda and the same should be uploaded on GeM portal. Cheque shall not be accepted in any case. . In case tenderer have uploaded Demand draft for Tender fees, the hardcopy of the same shall reach NFL Bathinda before opening of bid (techno commercial). <b>(Separate DDs / Banker's Cheque for both Tender fee and EMD amounts)</b>
4)	Validity of Tender	<b>120 days</b> from the Date of Opening of Technical Bids for the acceptance.
5)	a) Period of Contract	<b>24 Months (Twenty Four months)</b> from the date of award of the Contract and further extendable for a period of three (3) months on the same rates terms and conditions at the sole discretion of NFL.
6)	b) Time of Completion:	<b>24 months ( Twelve months)</b>
7)	Last date and time of Issue of Tenders:	24.05.2024 up to 15:00 Hrs.
8)	Last date and time of Receipt of Tenders:	24.05.2024 up to 15:30 Hrs.
9)	The date and time of Opening of Tenders:	24.05.2024 up to 15:30 Hrs.
10)	Place of Opening of Tenders:	Office of the Chief Manager (HR), NFL Bathinda Unit.

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**Tender document for providing canteen services in NFL, Bathinda Plant**

1.0 Sealed quotations are invited from the parties fulfilling the eligibility criteria; in 2-part bid system i.e. Part-I Techno-Commercial Bid and Part-II Price Bid for providing canteen services as described below. The Tender shall be submitted in three separate covers as under:

- A) **Cover No. 1**, super-scribing as “**EMD for tender for providing canteen services**” should contain Tender fee of Rs.200/- (Rs. Two Hundred Only) and EMD of Rs.10000/- (Rupees ten thousand only) in the form of E-transfer through RTGS/NEFT. Bank Details are as following:

Name of Bank: State Bank of India, Sibian Branch, Bathinda  
Account type: Cash Credit  
Account No: 11430301916  
IFSC Code: SBIN0003591

- B) **Eligibility Criteria : Cover No. 2**, shall contain the following documents to ascertain the eligibility criteria:

1. Proof of at least two years' experience of satisfactory performance during the last seven years of catering services/having run an industrial canteen.
2. Copy of PAN number.
3. Self-attested copy of PF Account Code number.
4. Self-attested copy of ESI Account Code number.
5. Tender Document duly signed on each page by the tenderer.
6. Duly completed and signed by the Tenderer-Declaration Form I as per Annexure I, Declaration Form II as per Annexure II, Declaration Form III as per Annexure III, Affidavit as per Annexure-IV.

The envelope containing above documents should be super-subscribed as “**Techno-Commercial Bid**”.

- C) **Cover No. 3** shall contain **Schedule of Rates** (Annexure-VIII) of the Tender document duly filled in **figures and words** and signed by the tenderers and no commercial condition. The envelope shall be super-scribed as ‘**PRICE BID**’.

2.0 There should not be any cutting or overwriting in the tender and the person signing the tender should sign cutting or overwriting, if any.

2.1 On the date fixed, Techno Commercial Bid will be opened at the first instance in the presence of parties who wish to be present. The Techno-commercial bids so opened shall be scrutinized.

2.2 Price bids of only those tenderers will be opened on a later date, who fulfill and meet the eligibility criteria and submit the documents as stated above.

2.3 Tenders submitted without Tender fee / EMD and conditional tenders would be rejected out-rightly.

2.4 Tenders received late or incomplete are liable to be rejected. NFL will not be responsible for any loss due to late receipt or non-receipt of any tender by post.

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2.5 NFL reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

2.6 Tenders received in unsealed/stapled or open condition or without super-scribed, resulting in opening of tender before due date, the risk and responsibility of losing confidentiality shall rest with the Tenderer.

2.7 Validity of tenders will be 120 days from the date of opening of Technical Bids for the acceptance.

### **3.0 SCOPE OF WORK**

3.1 The contractor shall be required to provide canteen services on round the clock basis, serve tea, coffee, snacks, breakfast, lunch dinner etc. at the quoted rates at fixed timings. But in case of planned shutdown of more than 10 days once in a year, the tea, snacks will have to be served at various 7–8 points in the plant on the rates settled in the work order, as per requirement for which no extra payment will be made by NFL to the contractor.

3.2 Prospective tenderers may visit the canteen site and make themselves conversant with the site conditions. Additional clarifications/information, if any, regarding the site, may be obtained by personal contact from the office of Manager (W), National Fertilizers Limited, Bathinda. It would be presumed that the tenders have been submitted by the tenderers with full knowledge and satisfaction of the conditions at site, canteen facilities available and all other matters affecting the execution of Contractual obligations. No claims for extra charges on account of misunderstanding/confusion or otherwise on any account will be allowed later on.

3.3 The quoted rate shall be firm throughout the contract period including any extended period and shall not be subjected to any sort of escalation as enacted by either the local bodies/municipal corporation/State or Central Government for either labour or the materials.

### **4.0 NFL'S RESPONSIBILITY:**

4.1 NFL shall provide the Canteen Building with all fittings and fixtures to the Contractor on token license fee of Re.1/- (Rupee one only) per month. Items such as utensils, freezer, hot case, empty LPG cylinders/equipments etc., may be provided to the canteen contractor free of cost.

4.2 The water and electricity for lights, fans and canteen (kitchen) equipments, except for use as fuel for cooking, will be provided by NFL to the canteen contractor free of charge.

4.3 The cost of minor repairs of canteen equipments such as furniture, SS Plates (Thalies), Tea Urns and any other equipments required for satisfactory performance of the contract shall be borne by NFL.

4.4 In case NFL has to incur any expenditure for any default of Contractor or his employees in defending himself or his employee(s) from any suit/litigation or otherwise on any account where NFL is also made a party as Principal Employer,

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the amount incurred by NFL on account of penalty, fine, legal charges, etc., the same will be recovered from the Security Deposit of the canteen contractor.

4.5 In the event of contract being terminated earlier or otherwise on the expiry of the contract period, NFL shall be entitled to restrain the contractor and his employees from entering the premises of NFL.

4.6 For any type of default on the part of the contractor in providing Canteen Services as defined under various clauses of this NIT, a penalty of Rs.500.00 per day shall be imposed for each default.

4.7 In case of repeated defaults by contractor and if NFL is satisfied that the quality of canteen items supplied by the contractor or the services rendered by the contractor are unsatisfactory or in the event of contractor committing breach of any terms and conditions laid down in the contract and/or required to be observed and performed by the contractor then in that event, NFL will be at liberty to terminate this contract at any time without assigning any reason, whatsoever, and without notice. In that case NFL shall be entitled to forfeit the amount of Security Deposit.

4.8 No subsidy of any type will be given by NFL.

**5.0 Reimbursement of payment of LPG commercial gas cylinder :** *The Successful Tenderer shall ensure to maintain the stock of Raw materials including LPG (commercial) being used in the canteen. The refill charges of actual usage of LPG (commercial) Cylinder subject to maximum of 05 no. Commercial LPG cylinders of 19Kgs. each per month as per prevailing market rate per cylinder would be paid by NFL to the Contractor on monthly basis on production of receipt.*

#### **6.0 CONTRACTOR'S RESPONSIBILITY:**

6.1 The contractor shall be responsible for the safe custody of all the items handed over to him and also the fittings and fixtures in the canteen building. All the major repairs and replacement of canteen equipments shall be borne by the contractor in the manner as decided by NFL. In case the contractor fails to do so, NFL shall be at liberty to recover the replacement cost from the security deposit.

6.2 The prices of all the items shall be as quoted by the contractor in the tender and accepted by NFL Management, the same shall be displayed on the Notice Board in the Canteen by him. In case he wants to introduce any new/additional items of snacks, food, beverages, etc. he will seek prior approval of NFL Management.

6.3 The canteen of NFL will be run on commercial gas cylinder only & it will be the responsibility of the Successful Tenderer to get the gas cylinders refilled. Loss/theft of the gas cylinders will be the responsibility of the Successful Tenderer. In case, LPG is not available due to some reason beyond the control of the contractor, the Successful Tenderer will have to make alternative arrangement & use kerosene/diesel bhatti at his own cost to run the canteen services smoothly. In any case, the canteen services will not be stopped on any day due to any reason. The contractor shall responsible for safekeeping and safe use of gas cylinder etc.

6.4 The quantity and quality of the items, to be served by the contractor shall be as approved by NFL and NFL shall have the authority to lay down the standards/

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quality of the various items and also the quality of raw materials, ingredients, spices, etc. to be used in the preparation.

6.5 The contractor shall arrange to keep the snacks & sweets in his sales counter under jali cover.

6.6 The canteen contractor shall keep and ensure service of water, soft drinks, etc. in warm or cold condition as per seasonal requirement.

6.7 The contractor shall recruit his own staff for providing all types of canteen services like cooking, serving, washing cleaning and sweeping etc. at his own cost and shall keep the canteen premises in neat, clean and hygienic conditions.

6.8 No employee of the canteen contractor shall be allowed to reside or stay in the canteen premises beyond his normal working hours.

6.9 If, in the opinion of NFL, any employee or employees of the contractor is/are found to be suffering from any disease or is found to commit any misconduct or to misbehave, NFL at its sole discretion may ask the contractor to remove such employee or employees without questioning the decision of NFL in this respect and NFL will be entitled to restrain such employee(s) from entering the factory and canteen premises.

6.10 The canteen contractor shall fill in a prescribed format of his workers affixing pass- port size photograph accompanied with complete particulars of their local and permanent addresses on prescribed proforma for issue of Gate pass by CISF in respect of each individual, as the same is required for their entry and movement into the factory premises.

6.11 The canteen contractor shall ensure that no non-veg. item of food is cooked/prepared inside the canteen, as the canteen is totally vegetarian. He will ensure that none of his employee smokes or drinks inside the canteen premises as the canteen premises has been declared to be a non-smoking/non-drinking area.

6.12 The contractor shall provide his workers two sets of uniform consisting of a pant and a shirt with CANTEEN as monogram affixed on right pocket of the shirt, immediately on commencement of work by him. He will also ensure that his employees come in proper, clean & ironed uniform.

6.13 The contractor shall provide proper uniform, head gear/cook's cap, apron, scarf, towel, kitchen duster etc. to the kitchen staff as per norms prevalent in the catering establishment/industry.

6.14 All the employees required to work in the canteen shall be physically and medically fit and shall be free from all communicable, contagious, infectious and other diseases and shall submit themselves to NFL Medical Authorities from time to time for such periodical medical examinations as required under Factories Act and rules framed there under and decided by NFL.

6.15 The contractor shall not exhibit or cause to exhibit in the canteen premises any printed or written notices/pamphlets or advertisements of any kind, whatsoever without the prior permission of NFL.

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6.16 The contractor shall safely keep a Suggestion/Complaint Book at a conspicuous place in the canteen and the same shall be open to inspection by officer in charge as may be authorized by NFL.

## **7.0 SECURITY DEPOSIT AND BANK GUARANTEE:**

7.1 The contractor will remit security deposit of Rs.25,000/- (Rupees Twenty Five thousand only) in the form of E-transfer through RTGS / NEFT in the Bank Account as mentioned in Clause 1, within ten days of issue of LOI / Work Order whichever is earlier, otherwise interest @ prevailing SBI – 1 year MCLR plus 1% for the complete month from the date of issue of LOI/WO will be charged for delay period, which shall remain with NFL as Security Deposit against faithful performance of contract by him, and for effecting any recovery towards damages/loss of any canteen items handed

over to him by NFL at the time of expiry of contract. The EMD can also be adjusted towards security deposit. The security deposit will not earn any interest. It would be refundable after obtaining “No objection certification” from executive department and after three months of the successful completion of the contract and extended period, if any.

OR

The tenderer can furnish a Bank Guarantee from any of the scheduled bank excluding Gramin / Co-operative Bank in the form specified by NFL against Security Deposit / Performance guarantee (as applicable) for the faithful and proper fulfilment of the contract. The Bank Guarantee should be valid for a period of 24 months (contract period plus defect liability period) plus 3 months claims period. The Bank guarantee should be submitted by Bankers directly to NFL in a sealed cover and not through vendor / contractor.

7.2 The Vendor/Contractor shall also arrange to send BG advice (including all BG amendments) by their issuing bank through SFMS platform directly to the NFL Banker i.e. ICICI Bank Ltd, K1, Senior Mall, Sector-18, Noida, UP-201301, IFSC Code: ICIC0000031, as per following details:

- i) IFN 760 COV for issuance of bank guarantee.
- ii) IFN 767 COV for amendment of bank guarantee.
- iii) Issuing bank shall mention IFSC Code as ICIC0000031 in field 7035 of IFN 760 COV/IFN 767 COV.
- iv) Issuing bank shall mention NFL beneficiary code as NFLNATIONAL04022015” in field 7037 of IFN 760 COV/IFN 767 COV

## **8.0 TIMINGS:**

8.1 The distribution of breakfast, lunch and dinner shall be done at the following timings on all days, which will be on pre-booking basis.

Breakfast	07:30 AM	to	09:30 AM
Lunch	12.30 PM	to	02:00 PM
Dinner	08.30 PM	to	10:00 PM

However, above timings can be changed at the discretion of management.



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## **9.0 STATUTORY OBLIGATIONS/REQUIREMENTS:**

### **9.1 TAXES AND DUTIES**

The rates to be quoted by the bidder must be inclusive of all duties, taxes as applicable on the present contract. GST, if applicable for the work under the present contract, shall be reimbursed by NFL, and contractor shall charge the same in their bill.

The Tax as applicable shall be deducted at source.

Any increase in GST rates during the delayed completion period shall be to contractor's account. However any decrease in GST rate during the delayed period shall be passed on to the NFL.

The rates quoted will be firm for the currency of the contract period and will not be subjected to escalation irrespective of any increase whatsoever. The rates quoted for materials, if any, are F.O.R. NFL, Bathinda and are inclusive of all taxes i.e. No GST will be paid as extra on the material.

Liability of NFL shall be restricted to the amount of GST only, and any interest / penalty etc. shall be to the contractor's account.

As per GST Law, normally the liability towards payment of GST lies with the service provider, so NFL is not liable for any non-compliance of the GST Law by the tenderer. However, in case the liability towards payment of GST, on services notified under the GST Law, lies with service receiver under Reverse Charge Mechanism (RCM), the Company (NFL) shall comply with the same as the service receiver.

Party shall issue the taxable invoice in the manner prescribed under the GST Act within 30 days from the date of successful completion of job/contract in case of full & final payment against 1st & final bill and within 30 days of billing period in case of annual rate contracts having provision for monthly R/A bills. In case of any difference between the taxable/assessable value and / or tax charged in the tax invoice is found, the contractor shall issue credit/debit note as the case may be in the manner specified in the Act, failing which NFL may withhold the payment till the rectification of such difference. Up loading of taxable invoice and credit/debit note shall be done by the contractor strictly within the period prescribed in GST Act so as to avail ITC by NFL.

GST, as applicable for the work under the contract shall be reimbursed by NFL after GST Invoice is uploaded and submitted on GST portal through GSTR-1.

In the event input tax credit of the GST charged by the contractor is denied by the tax authorities to NFL, then NFL shall be entitled to recover such amount from the contractor by way of adjustment from the next invoice/Security Deposit. In addition, to the amount of GST, NFL shall also be entitled to recover interest and penalty, in case it is imposed by the tax authorities on NFL

### **9.2 SUBMISSION OF MONTHLY/FINAL BILLS:**

The contractor shall submit the running monthly bills within 1st week of the following



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month to the executing department for verification and recommendations. After the completion of the entire job including clearance of the site to the entire satisfaction of the Engineer-in-charge, final bill shall be submitted for verifications by Engineer-in-charge. In case the contractor fails to submit the bill by the last day of the following month, a penalty @ 1% of the billed amount or Rs.5,000/- (whichever is lower) plus GST as applicable thereon, for every month of delay or part thereof subject to minimum of Rs.1000.00 + GST shall be recovered from the bill.

### **9.3 TERMS OF PAYMENT:**

Contractor shall submit bill in triplicate to the Department along with measurement sheet duly verified by area in-charge. The area in-charge will forward the bill after verification to F&A Department for payment through HOD.

Payment of monthly running account bill shall be made after making necessary recoveries as per contract within 30days after receipt of bill by NFL, complete in all respects.

Payment of final bill shall be released within 60 days after receipt of bill by NFL, complete in all respects.

NFL shall deduct TDS-Income Tax as per Income Tax Act, TDS/TCS–GST wherever applicable as per GST law, Commercial Tax, Cess including BOCW Cess at source from all payments due and to be made to the Contractor under this contract in accordance with provisions of relevant Act and Rules framed there under including any amendment and modifications thereof as applicable from time to time.

Payment of security deposit deposited/deducted from the bills shall be released after completion of job and expiry of defect liability/performance period.

The contractor has to receive payment through Electronic Funds Transfer (EFT)/RTGS Process. For this option, they may submit their bank particulars i.e. Customers Name, Name of the Bank, Bank Account No.(All digits in case of CBS branches),Place of branch, Branch Code(IFSC CODE-II digits) to enable NFL to release payment accordingly. All bank charges will be to their account.

a. In case any item being sold/displayed or kept in canteen is found to be adulterated or in contravention to the provisions of Prevention of Food Adulteration Act, Essential Commodities Act, it shall be the responsibility of the contractor and NFL will not be responsible for any such violation.

b. Contractor shall ensure use of standard food items only i.e. Atta, Oil, Ghee, milk, masalas having certification of statutory agencies like agmark /fssai etc.

The contractor shall ensure safe and clean working conditions and also regular cleanliness/washing of the canteen area/ premises in use by contractor as well as dining halls and tables, chairs provided in the dining halls would be the contractor's responsibility.

NFL is a Chemical Hazardous Factory, as such persons deployed by the CONTRACTOR against the contract should be physically & medically fit and within the age group of 18 to 60 years. The CONTRACTOR shall submit medical fitness report issued from certified Medical Practitioner in this regard with respect to each

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person deployed by the CONTRACTOR at NFL.

The contractor will engage his own labour for execution of the contract job and the contract labour, so engaged, shall be employees of the contractor for all purposes whatsoever and shall have no relation or concern with NFL in any way. The contractor will issue appointment letters to his employees engaged for execution of contract job specifying period of their engagement in consonance with the contract period.

The contractor shall not make any commitment, in any manner, of whatever nature to the contract labour engaged by him for execution of the contract job regarding continuance of their engagement at NFL site or involving present or future financial implications.

The CONTRACTOR shall be required to pay minimum wages as fixed and revised by the Appropriate Govt. i.e. Central Govt./State Govt. from time to time under the "Minimum Wages Act; 1948".

The Contractor shall pay wages, within the stipulated period, to the persons employed by him under the Contract, wages at rates not less than the stipulated minimum wages in accordance with the notification issued by Appropriate Government from time to time with respect to the work performed/ rendered, without any distinction of caste/ creed/ religion/ gender and also ensure to deduct and deposit the applicable contributions - employee as well as employer w.r.t EPF, ESI, and other applicable contributions with the concerned Authorities/ department within the due date. Clearance / settlement of RA bills/ payments of the contractor will be subject to submission of documentary evidence w.r.t. the statutory compliances to the satisfaction of the NFL.

The contractor shall pay all the wages only by cheque or by crediting the wages in his/her bank account through NEFT/RTGS.

In case the contractor fails to make payment of wages within the prescribed period or makes short payment, then in terms of Section 21 (4) of CLRA Act, NFL shall make payment of wages in full or the unpaid balance due, as the case may be, to the contract labour employed by the contractor and recover the amount so paid from the contractor either by deduction from any amount payable to the contractor under any contract or as a debt payable by the contractor. Besides, 10% of the amount so paid by NFL shall be deducted / recovered towards departmental charges from the bills/amount payable to Contractors.

The provision of EPF & MP Act, 1952 and Rules scheme there under shall be applicable to the CONTRACTOR and the employees engaged by him for the WORK. The CONTRACTOR shall furnish the PF code allotment Letter issued by the RPFC Authority, before commencing the WORK. The CONTRACTOR having PF code other than Bathinda should obtain PF sub code at Bathinda for the purpose of compliance in respect of deposit of Employer and Employee contributions of workers engaged by the CONTRACTOR for execution of their contract work in NFL, Bathinda.

The CONTRACTOR shall enforce the provisions of ESI Act and Scheme framed there under with regard to all his employees involved in the performance of the CONTRACT and shall deduct employee's contribution from the wages of each of the

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employees and shall deposit the same together with employer's contribution of such total wages payable to the employees in the appropriate account.

The successful bidder shall obtain Labour License, wherever applicable, from the appropriate Licensing Authorities i.e. Central/State Government under the Contract Labour (R&A) Act, 1970 & Contract Labour (R&A) Central Rules, 1971 and submit a copy of the same to NFL, Bathinda before start of execution of contract work. The bidder should submit an undertaking in the following format :-

As per provisions made under the Contract Labour (R&A) Act, 1970 & Contract Labour (R&A) Central Rules, 1971, we would obtain Labour License for the subject job "\_\_\_\_\_ (name of work)" from the appropriate Licensing Authorities i.e. Central/State Government, as applicable from time to time, and submit a copy of the same to NFL, Bathinda before start of execution of contract work.

In addition to above, the Contractor is required to **discharge all other statutory obligations and maintain registers and records under the various Labour Laws** enacted and amended by the Appropriate Government from time to time including Contract Labour (R&A) Act, 1970 & central rules enacted there under, Payment of Wages Act, 1936, Minimum Wages Act, 1948, Factories Act, 1948, Employees Provident Fund (Misc. Provisions) Act 1952, Industrial Disputes Act, 1947, Employees State Insurance Act, 1948, The Workman's Compensation Act, 1923(in the absence of coverage of employees under Employees State Insurance Act, 1948), Punjab Labour Welfare Fund Act, 1965 or any modifications thereof or any other law relating thereto and rules made there under from time to time. (The above Acts are only illustrative and not exhaustive.)

The contractor shall comply with all Central, State laws and rules relating to the contract. The contractor shall, to the extent he is liable, comply with & give all notices required under any Government Authority, instrument, rule or order made under any Act of Parliament, State laws or any regulations or bye-laws of any local authority relating to the contract. The Contractor shall, to the extent that he is liable to pay and indemnify NFL against any liability in respect of any fee/ charges/ fines/ penalty payable under any Act of Parliament, State Laws or any Govt. instrument, rule or order or enactment, any regulations, bye-laws of any local authority in respect of the contract awarded.

Contractor shall also indemnify NFL for any loss, damage suffered by NFL due to any default or action or inaction or commission or omission or failure on the part of contractor/ his workers or any person of the contractor's Company.

Wherever, Civil Work is carried out by the CONTRACTOR /Sub CONTRACTOR, the CONTRACTOR /Sub CONTRACTOR is required to register themselves, maintain registers and records and to discharge all other statutory obligations as per provisions under the Building and other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 & the Building and other Construction Workers Welfare Cess Act, 1996 and the Rules enacted there under by the appropriate government i.e. Central /State from time to time.

## 10.0 GENERAL TERMS & CONDITIONS

10.1 The contractor shall not assign/sub-contract the canteen or any part thereof or allows any person to be interested therein, to work in any manner, without prior written approval of NFL.

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10.2 The Canteen services shall be supervised by the Contractor either by himself or by his Supervisor.

10.3 The canteen premises will be in possession of the NFL and the contractor will only be permitted to enter and stay in the premises to run the canteen. If at any time, the contract is terminated or the contract comes to an end or if NFL decides that the contractor should not be allowed to run the canteen, in that event, NFL will be entitled to restrain the contractor and its employees from entering the factory premises as well as the canteen premises. That the contractor will only be permitted to use NFL canteen building for running of canteen and he will have no right or interest in the canteen premises because of the permission granted to the contractor to supply articles as per the terms of the contract.

10.4 The contractor shall use the canteen premises for the purpose of execution of this contract only and he shall not make or permit anyone to make any structural additions or alterations to the same without the prior written approval of NFL.

10.5 The contractor shall allow the authorized representatives of NFL to enter the canteen premises in order to inspect and execute any structural additions or repairs to the building, electricity, water and sanitary fittings from time to time and according to their approved plan.

10.6 The representatives of NFL will be authorized to inspect the kitchen or the place where, snacks, tea/coffee etc., are prepared and will also be entitled to have inspection of the raw materials to be used for the aforesaid purpose. In the event of rejection of any raw materials by NFL representative(s) the contractor will not supply the prepared food of such rejected raw materials.

10.7 NFL shall appoint a Canteen Management Committee which will provide consultation from time to time in respect of such matters as may be specified in this regard and the contractor shall be liable to implement the decisions taken in the Canteen Management Committee meetings.

10.8 The canteen contract will be awarded for a period of two years. However, NFL Management reserves its right to extend the contract in case of exigencies, on the same rates terms and conditions for a period upto 3 months at the sole discretion of NFL management and thereafter subject to the mutual consent between NFL and the canteen contractor.

## 11.0 **CONCILIATION & ARBITRATION:**

FOR INDIAN PARTIES

"Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or breach thereof shall be resolved amicably through negotiations by the parties. A "Notice of Dispute" shall be given by the party seeking resolution of a dispute to the other party. If the dispute is not resolved within Thirty (30) days from the notice, the dispute shall be referred to arbitration as per the procedure mentioned herein below: A written notice shall be given by the contractor invoking arbitration to National

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Fertilizers Limited through Designated Authority (CMD / Functional Directors/ Unit Head).

Where the claim including determination of interest, if any, being claimed upto the date of commencement of arbitration does not exceed Rs. Five crore, the reference shall be made to a sole arbitrator. The parties shall mutually agree on the name of sole arbitrator. In case of disagreement upon the name of the sole arbitrator, the appointment of Sole Arbitrator shall be done in accordance with the provisions of Arbitration & Conciliation Act, 1996.

Where the claim including determination of interest, if any, being claimed upto the date of commencement of arbitration exceed Rs. Five crore, the reference shall be made to arbitral tribunal consisting of three arbitrators. Each party shall nominate one arbitrator each within 30 days from the date of receipt of notice of invocation of arbitration and two nominated arbitrators shall appoint the presiding arbitrator within 30 days thereafter. If a party to the dispute refuses or neglects to nominate an arbitrator on its behalf within the period specified, or the two arbitrators fails to nominate Presiding arbitrator, appointment of Arbitrator(s) shall be done in accordance with the provisions of Arbitration & Conciliation Act, 1996.

The Arbitration proceedings shall be governed by the Arbitration & Conciliation Act, 1996 and any further statutory modification or re-enactment thereof and the rules made thereunder.

It is agreed by and between the parties that in case a reference is made to the Arbitrator for the purpose of resolving the disputes/ differences arising out of the contract by and between the parties hereto, the Arbitrator shall not award interest on the awarded amount more than the rate of SBI PLR / Base Rate applicable to NFL on date of award of contract.

**"The Seat and venue of Arbitration shall be at Bathinda".**

The cost of the proceedings shall be equally borne by the parties, unless otherwise directed by the arbitral tribunal. The decision of the arbitral tribunal shall be final and binding on all parties.

**Arbitration for Foreign Vendors /Parties:**

Any dispute arising out of or in connection with this contract, including any question regarding its existence, validity or termination, shall be referred to and finally resolved by Arbitration administered by the Singapore International Arbitration Centre ("SIAC") in accordance with the Arbitration rules of Singapore International Arbitration Centre ("SIAC Rules") for the time being in force, which rules are deemed to be incorporated by reference in this clause.

**"The Seat and venue of Arbitration shall be at New Delhi, India".**

The language of the Arbitration shall be English.

This contract/LOI/NIT shall be governed by and construed in accordance with the Laws of India.

**Arbitration for CPSEs and Government Department:**

"In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract(s) between Central Public Sector Enterprises (CPSEs) / Port Trusts inter se and also between CPSEs and

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Government Departments / Organizations (other than those related to taxation), such disputes or differences shall be taken by either party for resolution through AMRCD as mentioned in DPE OM No. 4(1)/2013-DPE(GM)/FTS-1835 dated 22-05-2018.”

## **12.0 CONTRACTOR TO EXECUTE AGREEMENT**

The contractor's responsibility under this contract will commence from date of issue of the Letter of Intent. The Tender Documents, other documents exchanged between the Tenderer and NFL, the letter of acceptance and work order shall constitute to the contract. The successful Tenderer shall be required to execute an agreement on a non-judicial stamp paper of appropriate value, i.e. Rs.100.00, with NFL within 15 days (Ten days) of receipt of the Letter of Intent by him. The agreement to be executed will be in Agreement Form specified by NFL. The cost of the Stamp Papers will be borne by the contractor.

Contract agreement shall be duly signed on the date of signing / execution, by both the parties.

## **13.0 JURISDICTION:**

Notwithstanding any other Court or Courts having jurisdiction to decide the question(s) forming subject matter of a suit, any and all actions and proceedings arising out of or relating to the contract (including any arbitration in terms thereof) shall lie only in the court of a competent civil jurisdiction in this behalf at Bathinda (Where this contract has been signed on behalf of owner) and only the said Court (s) shall have jurisdiction to entertain and try such action(s) and or proceedings(s) to the exclusion of all other courts.

## **14.0 TERMINATION OF CONTRACT**

Notwithstanding anything elsewhere herein provided and in addition to any other right or remedy of NFL under the Contract or otherwise including right of NFL for compensation for delay the Engineer-in-charge/officer-in-charge may, without prejudice to his right against Contractor in respect of any delay, bad workmanship or otherwise or to any claims for damage in respect of any breaches of the Contract and without prejudice to any rights or remedies under any of the provisions of this Contract or otherwise and whether the date for completion has or has not elapsed by intimation in writing, absolutely, determine the Contract:

Default or failure by Contractor of any of his obligations under the Contract including but not limited to the following, the Contract is liable to be terminated after written notice if the Contractor:

- I. Becomes bankrupt or insolvent or goes into liquidation or is ordered to be wound up or has a receiver appointed on its assets or execution or distress is levied upon all or substantially all of its assets.
- II. Abandons the work
- III. Persistently disregards the instructions of the Company in contravention of any provision of the CONTRACT.
- IV. Persistently fails to adhere to the agreed program of work.
- V. Sublets the work in whole or in part thereof without Company's consent in writing.
- VI. Performance is not satisfactory or work is abnormally delayed.

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- VII. Defaults in the performance of any material undertaking under this CONTRACT and fails to correct such default to the reasonable satisfaction of the Company within fifteen days after written notice of such default is provided to the Contractor.
- VIII. Conceals any material information or submit any false document or information furnished by the contractor regarding past experience and or contents of any document etc. are found false.

#### **14.1 CONSEQUENCES OF TERMINATION**

If the contract is terminated by NFL for the reasons detailed under clause no.13 of General Terms and Conditions due to default of the contractor:

- i. NFL reserves the right to get the work completed at the risk and cost of the Contractor and to recover from the Contractor any amount by which the cost of completing the work by any other agency exceeds the value of the contract plus 25% towards administrative cost, without prejudice to any other remedies/rights/claims etc. that may be available with NFL.
- ii. Security Deposit/Performance Bank Guarantee Bond submitted by the Contractor shall stand forfeited.
- iii. The Contractor shall have no right to claim any compensation for any loss sustained by him by reason of his having entered into any commitment or made any advance on account of or with a view to the execution of the works, or on account of expected profits.
- iv. All the dues payable to the Contractor for the work executed by him before and up to termination shall only be released after making adjustments for the expenses, charges, damages and expected losses etc. incurred by NFL as a consequence of the termination of the contract.
- v. Apart from above NFL reserves the right to delist/ blacklist the contractor from the approved list of pre-qualified parties or debar from participating in tendering process of NFL in all units / offices as per NFL's rules & regulations.

#### **15.0 FORECLOSURE**

If at any point of time, after the acceptance of the tender, the Company decides to abandon or reduce the scope of the contract work or to terminate the contract due to force majeure, regulations or ordinance of any government or for any reasons whatsoever, the Officer in Charge shall give notice in writing, to that effect to the Contractor and the Contractor shall have no claims to any payment, on account of compensation or on account of profit advantage, that he would have derived by way of execution of work, but could not do so, because of foreclosure.

Such foreclosure will be by 15 (fifteen) days' notice in writing and no claim / compensation shall be payable by the OWNER as a result of such termination, excepting the fees and costs for the meaningful services rendered by the CONTRACTOR and acceptable to OWNER up to the date of termination.

#### **16.0 FORCE MAJEURE:-**

The terms and conditions agreed upon under the contract shall be subject to Force Majeure. Neither the contractor nor NFL shall be considered in default in the performance of their obligation contained therein, if such performance is prevented or delayed or restricted or interfered with by reason of War, Hostilities, Acts of Public Enemy, Civil Commotion, Strike, Lockouts, Epidemics/Pandemics, Accidents, Fires, Explosions, Flood, Earthquake, regulation or ordinance or requirement of any



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Government or any sub-division thereof or authority or representative of any such Govt., and/or due to technical snag/reasons or any other Act whatsoever, whether similar or dissimilar to those enumerated beyond the reasonable control of the parties hereto or because of any act of GOD. The party so affected, upon giving prompt notice to other party of such conditions and cause thereof from within 15(Fifteen) days of occurrence of such event, shall be excused from such performance to the extent of such prevention, delay, restriction or interference for the period it persists party so affected shall use its best efforts to avoid or remove such causes of non-performance if possible and shall continue performance hereunder with the utmost dispatch whenever such causes are removed. If the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exce eding 90 (Ninety) days, either party may atits option terminate the contract by giving notice to the other party. For delays arising out of Force Majeure neither NFL nor the Contractor shall be liable to pay extra costs or to make good any losses incurred consequent to the happening of any of theevent, provided it is mutually established that Force Majeure condition did actually exist.

- 17.0 The contractor shall honour canteen coupons if issued to the employees, which are usable at Canteen, Cooperative Store or any other shop specified by the Management.
- 18.0 The quantities mentioned in Annexure-VIII (Part-A & B) are merely estimated one and actual sale/consumption may depend upon demand from the employees and may vary to any extent. NFL, however, does not ensure/guarantee for sale of snacks, eatables, lunch, dinner or any other item.
- 19.0 Undertaking regarding registration under GST Act may be given by the bidder as per Annexure-VI.
- 20.0 If a tenderer resorts to any frivolous, malicious or baseless complaints / allegations with intent to hamper or delay the tendering process or resorts to canvassing / rigging /influencing the tendering process, NFL reserves the right to debar such tenderer from participation in the present / future tenders upto a period of 2 years.

#### **21.0 EVALUATION CRITERIA:**

The tenders submitted by the prospective tenderers would be evaluated on the basis of rates quoted in Part-A&B of Annexure-VIII "on over all lowest basis" for example:

**Estimated quantities\*rates quoted by tenderer in Part A&B of Annexure VIII** (In case the tenderer quotes exorbitantly higher/lower rates of the items in comparison with available local market rates, then the tender committee shall decide for acceptance/rejection of such offers as per reasonability/workability of the rates).

**Chief Manager (HR)**

Encl. Annexure- I, II, III, IV, V,VI,VII &VIII

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**ANNEXURE-I**

**(To be submitted in Envelope No. II)**  
**DECLARARTION-FORM-I**

To

Chief Manager HR  
National Fertilizers Ltd.  
Bathinda

I/We \_\_\_\_\_ have read the conditions of tender attached hereto and agree to abide by such conditions. I/We offer to do the job of “\_providing Canteen services on round the clock basis in NFL, Bathinda plant 2024-26 for period of two years” at the rates quoted in the attached Schedule of Rates and in accordance with the specifications, standards and instructions in writing of the Engineer-in-charge of M/s. National Fertilizers Limited and hereby bind myself/ourselves to complete the work schedule and progress of work.

I/We further agree to abide by the conditions of contract and to carry out all work within the specified time in accordance with specifications of materials and workmanship and instructions referred to in the Notice Inviting Tenders.

I / We agree to accept payment by ECS / EFT from your Bank i.e. SBI, Bathinda, Branch IFS Code: SBIN0003591. Details of my/our Bank A/c No. is as under:

Bank A/c No. (In SBI / any Nationalized Bank)	
Type Account (Current A/c or Saving A/c)	
Name of the Bank	
Address of the Bank & Branch	
Branch Code:	
IFSC Code	

In case of acceptance of the tender by National Fertilizers Limited, I/We bind myself/ourselves to execute the contract as per the conditions mentioned in the tender documents, failing which, I/We shall have no objection or claim to the forfeiture of the Earnest Money deposited with National Fertilizers Limited, Bathinda.

Thanking you

Yours faithfully

For M/s \_\_\_\_\_

(Signature of Contractor/Tenderer with SEAL)

Address: \_\_\_\_\_

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 Name of the Work: **Providing Canteen Services on round the clock basis in NFL,  
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**ANNEXURE- II**

**(To be kept in Envelope No. II)**  
**DECLARATION FORM-II**

The following declaration to be signed by Contractor and to be submitted along with required documents which would be duly self- certified:

Sr. No.	DESCRIPTION			
1	If a Tenderer has relation(s) whether by blood or otherwise with any of employee(s) of NFL (Owner), the Tenderer must disclose the relation at the time of submission of Tender. NFL shall reserve the right to reject the Tender or rescind the Contract, if such information is found incorrect.	<b>YES / NO(If Yes, give the following details)</b>		
		<b>Name &amp; Design. of the Employee</b>	<b>Place of Posting</b>	<b>Relation with the Employee</b>
2	<b>P.F. Registration No.</b> of the firm / company to be indicated <b>along with Documentary proof</b> thereof.			
3	<b>PAN No.</b> (Permanent Account Number) of the firm / company issued by Income Tax Deptt. <b>along with Documentary Proof</b> thereof.			
4	<b>GST Registration No.</b> of the firm / company issued by GST authorities <b>along with Documentary Proof</b> thereof.			
5	<b>ESI Registration No.</b> issued by ESI Authorities <b>along with documentary proof</b> thereof.			
6	<b>MSME Registration</b> If the firm is registered as Micro/Small/Medium Enterprises as per MSMED Act, 2006, the same may be confirmed by the tenderer and submit a photocopy (Self certified) of the registration certificate of relevant services, in support thereof. Otherwise it will be construed that the firm is not registered as per MSMED Act, 2006. <b>(This contract is a Works contract)</b>	<b>Yes / No</b> (If Yes, a Self certified copy of registration certificate to be submitted) <b>(Not applicable on Works contract)</b>		
7	Type of Firm to be specified <b>(Proprietor / Partnership / Limited Co. etc.)</b>			
8	Name of the Firm			
9	Address of the Firm			
10	<b>Contact Details:</b> a) Name of the Person: b) Mobile number / Landline Number c) Email	<b>Contact Details:</b> a) b) c)		
11	Power of Attorney for submission of tender document, as applicable Submitted	<b>Yes / No</b>		
12	Tender cost (Amount, DD Number and Date / Transaction details)			
13	EMD (Amount, DD Number and Date/ Transaction details)			
14	Proof of at least two years' experience of satisfactory performance during last seven years of catering services/ running Industrial canteen			

**Note: Please attach separate sheets for the details, wherever necessary.**

**Signature of the Contractor/ Tenderer with SEAL**

Place: \_\_\_\_\_  
 Dated: \_\_\_\_\_

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**ANNEXURE- III**

**(To be kept in Envelope No. II)  
DECLARATION FORM-III**

To,

CHIEF MANAGER (HR)  
National Fertilizers Ltd.  
Bathinda

**Subject : Tender No. NFB/\_\_\_\_\_ Dated..... 20xx**

**Name of the Contract: Contract for providing Canteen services on round the clock basis in NFL, Bathinda plant 2024-26 for period of two years**

Dear Sir,

<b>1</b>	<b><u>UNDERTAKING</u></b>  a) I/We hereby confirm that Commercial Bid i.e. Price Bid is strictly as per Schedule of Quantities (Description/ Unit/Quantity of Items), Terms & Conditions and is also Un-conditional, including rebates offered. I/We shall have no objection for rejection of the offer, if found conditional. b) All the pages of NIT and GTC issued to us have been signed for its validity in token of its acceptance by us. c) It is confirmed that all the columns in the Price Bid, submitted in the Envelope-III, have been duly filled. d) I/We agree to evaluation of price bids and loading of GST under the terms a) of the NIT.
<b>2</b>	<b><u>ACCEPTANCE OF TENDER CONDITIONS</u></b>  I/We have personally read and gone through the scope of work, General Terms and Conditions of Contract (G.T.C.) and Special Terms and Conditions of NIT for the subject work, and I/we accept all the terms & conditions as mentioned in the G.T.C & NIT without any reservation and shall abide by the same.
<b>3</b>	<b><u>FOR DOWNLOADING THE TENDER DOCUMENT FROM WEBSITE</u></b>  With reference to your <b>NIT No. NFB/_____ dated____.</b> and the tender documents displayed on your web site, we hereby submit our tender for the subject work. Since we have not purchased the tender document from your office and the tender documents have been down-loaded by us from NFL web site, we are hereby enclosing a demand draft No._____dated_____of _____(Bank) amounting to Rs. _____( <b>Rupees</b> _____ <b>only</b> ), in favour of National Fertilizers Limited, payable at Bathinda towards the cost of tender documents.
<b>4</b>	<b><u>Labour License(if applicable)</u></b>  The contractor shall obtain Labour Licence, wherever applicable, from the appropriate Licensing Authorities i.e. Central/State Government under the Contract Labour (R&A) Act, 1970 & Contract Labour (R&A) Central Rules,1971 and submit a copy of the same to NFL, Bathinda before start of execution of contract work. Accordingly we hereby give undertaking that:  "As per provisions made under the Central Labour (R&A) Act 1970 & Contract Labour (R&A) Central Rules, 1971, we would obtain Labour License for the aforesaid job of _____ from the appropriate Licensing Authorities i.e. Central/State Government, as applicable from time to time, and submit a copy of the same to NFL, Bathinda before start of execution of contract work".

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5	I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us. It is further certified that I/We will not get myself/ourselves registered under more than one name
6	I/We understand that in case of any information submitted by me/us is found to be false, forged or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the tender Earnest Money Deposit besides banning of business as per rules of NFL
7	I/we also understand that if the certificates submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of EMD/SD and Performance guarantee besides any other action provided in the contract including banning of business as per rules of NFL.

Thanking you

Place: \_\_\_\_\_ Dated: \_\_\_\_\_

Yours faithfully for & on behalf of Contractor

**Signature of the Tenderer/Contractor with SEAL**

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**ANNEXURE IV**

**(To be kept in Envelope No. II)**

(An Affidavit in **original** on Non-judicial Stamp Paper of Rs.50.00 duly attested  
by Notary)

**AFFIDAVIT**

With reference to NIT No. NFB/HR/36/20/2024-26 Dated \_\_\_\_\_ of National Fertilizers  
Ltd., Bathinda for the work of \_\_\_\_\_ . I,-  
\_\_\_\_\_ S/o Sh. \_\_\_\_\_ R/o  
\_\_\_\_\_ do hereby solemnly affirm and declare as  
\_\_\_\_\_ (Proprietor / Partner / Authorized signatory of the firm) on  
behalf of M/s \_\_\_\_\_ as under :-

- i) That my / our firm / sister concern etc. has not been black listed or put on holiday by  
any Institutional Agency / Government Department / Public Sector Undertaking for  
participating in the Tender, in last 3 years.
- ii) No other Firm / Sister Concerns / Associates belonging to the same group are  
participating / submitting the Tender for this job.
- iii) That information furnished by me / us in respect of the above tender is true and  
correct and nothing has been concealed. In case any of the information is found to  
be false and /or incorrect at any stage, NFL shall be at liberty to take the necessary  
action as deemed fit.

DEPONENT

Dated: \_\_\_\_\_

**VERIFICATION**

It is certified that the above contents / facts are correct and true to the best of my knowledge  
and belief and nothing has been concealed therein.

DEPONENT

Place \_\_\_\_\_

Date: \_\_\_\_\_

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**ANNEXURE- V**

**CISF GATE PASS CLEARANCE**

Certified that M/s. \_\_\_\_\_ have deposited gate passes  
issued \_\_\_\_\_ against \_\_\_\_\_ work \_\_\_\_\_ order \_\_\_\_\_ No.  
\_\_\_\_\_ dated \_\_\_\_\_ for \_\_\_\_\_  
\_\_\_\_\_ (Name of  
the work). All gate passes have been deposited by the contractor. Nothing is outstanding  
against this party as far as this work order is concerned.

**Seal & Signature of the Contractor**

**Authorized signatory of CISF**



नेशनल फरटीलरिजर्स लिमिटेड बठिन्डा -151003

मानव संसाधन विभाग

Ref. No. NFB/HR/36/20/2024-26 dated xx.xx.2024

Name of the Work: **Providing Canteen Services on round the clock basis in NFL,  
Bathinda plant 2024-26.**

**ANNEXURE- VI**

**Requirement of GST Number**

The bidders are required to obtain the valid GST No., if applicable, as per laid down provisions under GST Act and submit a copy thereof as a documentary evidence. Further in case the registration is not applicable under GST Act, the same may be confirmed. So following undertaking may be given by bidder:

**UNDERTAKING**

Whether Registration certificate obtained : Yes / No (tick whichever is applicable)

- a) In case Yes, copy of valid certificate enclosed.
- b) In case No, It is confirmed that registration under GST Act is not applicable.
- c) In case registration under GST Act becomes applicable during the currency of contract, same shall be obtained and copy of valid GST No. shall be submitted to the NFL.

(Signature & stamp of bidder)

नेशनल फरटीलरिजर्स लिमिटेड बठिन्डा -151003

मानव संसाधन विभाग

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**Annexure-VII**

**Performa for proprietorship Affidavit on the stamp paper of appropriate value and  
notary attested**

I, \_\_\_\_\_ S/o Sh. \_\_\_\_\_ resident of  
\_\_\_\_\_ do hereby solemnly affirm and  
declare as under:

- 1) That on \_\_\_\_\_ (date of start of business) I the deponent has started business under the name and style of Proprietorship as a sole proprietor and at present M/s \_\_\_\_\_ is a sole proprietorship firm.
- 2) That I am the sole proprietor of the firm named as \_\_\_\_\_ situated at \_\_\_\_\_ (full address of firm with pin code).
- 3) That my above declarations are true and correct in case, my above declaration found incorrect, in that event, my bid / tender/contract may be rejected and NFL shall be fully competent to take the necessary action as deemed fit.

DEPONENT

VERIFICATION

Verified that the above contents of my affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

Place \_\_\_\_\_

Date: \_\_\_\_\_

नेशनल फरटीलरिजर्स लिमिटेड बठिन्डा -151003

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Name of the Work: **Providing Canteen Services on round the clock basis in NFL,  
Bathinda plant 2024-26.**

**PRICE BID (SCHEDULE OF RATES)  
ANNUAL ESTIMATED SCHEDULE OF QUANTITIES FOR PRICE EVALUATION**

**Part-A**

S. No.	Item	Unit	Weight of Cooked Items in gms/mls	Estimated Quantities (one year)	Rates per Unit(Piece/Cup/Nos./Thali/Plate) to be quoted by the tenderer in figure as well as words			
					Rates in figures	Rates in Words	Amount in figures	Amount in Words
1	2	3	4	5	6	7	8	9
<b>I.</b>	<b><u>SNACKS</u></b>							
i)	Mathi	Piece	40 gms.	20000 Pcs.				
ii)	Bread Pakora	Piece	50 gms.	10000 Pcs.				
iii)	Alu Bonda	Piece	70 gms.	10000 Pcs.				
iv)	Paneer Pakora	Piece	70 gms.	4000 Pcs.				
v)	Samosa	Piece	50 gms.	20000 Pcs.				
vi)	Patties	Piece	50gms	10000 Pcs.				
vii)	Laddoo (Boondi/ Besan)/ Balushahi	Piece	40 gms.	22000 Pcs.				
viii)	Gulab Jamun/ Rasgula/ Chamcham	Piece	40 gms.	12000 Pcs.				
ix)	Kachauri	Piece	70 gms.	4000 Pcs.				
x)	Barfi (Mawa)	Piece	30 gms	4000 Pcs.				
<b>II.</b>	<b><u>TEA</u></b>							
a)	Tea one cup/glass with use of Brook Bond/Taj Mahal tea leaves	Cup	120 mls.	40000 Cups				
b)	Milk Tea with Brook Bond/Taj Mahal Tea leaves	Cup	120 mls.	36000 Cups				
<b>III.</b>	<b><u>COFFEE</u></b>	<b>Cup</b>	<b>120 mls.</b>	<b>4000 Cups</b>				

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**PRICE BID (SCHEDULE OF RATES)****ANNUAL ESTIMATED SCHEDULE OF QUANTITIES FOR PRICE EVALUATION****Part-A**

S. No.	Item	Unit	Weight of Cooked Items in gms/mls	Estimated Quantities	Rates per Unit(Piece/Cup/Nos./Thali/Plate) to be quoted by the tenderer in figure as well as words			
					Rates in figures	Rates in Words	Amount in figures	Amount in Words
1	2	3	4	5	6	7	8	9
<b>IV.</b>	<b>BREAK FAST</b>							
i)	One Stuffed Parantha With Curd	Nos.	100 gms. 80 gms.	3000 Nos.				
ii)	Three Puris With Chholey-Alu Bhaji	Nos.	120 gms. 100 gms.	3000 Nos.				
iii)	Two Bhatara With Chholey	Nos.	100 gms. 100 gms.	600 Nos.				

## NOTE:

- 1 The above estimated quantities are based on consumption pattern for one year.
- 2 Only FSSAI/Agmark raw material would be used for preparation of canteen items.
- 3 The rates are inclusive of all Taxes etc., if any applicable.

Dated: \_\_\_\_\_

Signature of Tenderer  
(SEAL)

Address: \_\_\_\_\_

Mobile No. \_\_\_\_\_ Landline No. \_\_\_\_\_

**PART-B: PRICE LIST**

1	LUNCH/DINNER (Single Item Quantity)	Unit	Weight of Cooked Items in gms	Estimated Quantities	Rates per Unit(Piece/Cup/Nos./Thali/Plate) to be quoted by the tenderer in figure as well as words	
i)	Chapati	Piece	Per Pc.	2000 Nos.		
ii)	Rice	Plate	100 gms.	1800 Plates		
iii)	Dal	Plate	150 gms.	1800 Plates		
iv)	Sabji	Plate	150 gms.	1800 Plates		
v)	Curd	Plate	100 gms.	1800 Plates		
2	Thali consisting of 4 chapati, Dal 150 gms., Sabji 150 gms. & Salad OR 2 Chapati + Rice 100 gms., Dal 150 gms., Sabji 150 gms. & Salad	Thali		4000 Nos. (Rate to be quoted per Thali)		
3	SPECIAL WORKING LUNCH (Consisting of Pulao Basmati Rice, Chapati, Paneer Sabji, Seasonal vegetable, Dal fried, Raita/Curd, Sweet Dish) to be served in good Quality crockery to be arranged by the contractor	Thali		300 Nos. (Rate to be quoted per Thali)		
4	Dip Tea with use of Brook Bond/Taj Mahal tea bag	Cup	120 mls.	2500 Cups		

## NOTE:

- 1 The above estimated quantities are based on consumption pattern for one year.
- 2 Only FSSAI/Agmark raw material would be used for preparation of canteen items.
- 3 The rates are inclusive of all Taxes etc., if any applicable.

Dated: \_\_\_\_\_

Address: \_\_\_\_\_

Mobile No. \_\_\_\_\_ Landline No. \_\_\_\_\_

**Part - C**

Apart from above, following items of standard quality are to be supplied at the prevailing market rates as per requirement from time to time:-

<b>Sl. No.</b>	<b>Items</b>	<b>Weight of Cooked Items in gms/mls</b>	<b>Quantity</b>
1	Flavored packed milk of verka(Cold)	--	As per requirement
2	Coca Cola/Limca/ Pepsi or equivalent	--	As per requirement
3	Fruit Juice Pouch (cold), manufactured by Govt./Semi-Govt/ Co- op.Societies etc.	--	As per requirement
4	Kheer (Verka)	100 gms.	As per requirement
5	Packed Milk of Verka/Baba	500 ml.	As per requirement
6	Biscuits	--	As per requirement
7	Chips	--	As per requirement

Signature of the Co./Firm (Seal)

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

Mobile No. \_\_\_\_\_