

निविदा दस्तावेज़
TENDER DOCUMENT

दैनिक आधार पर गाड़ियां किराये पर लेने की सेवाएँ
Hiring of Vehicles/Taxis on day to day need basis

नेशनल फर्टिलाइजर्स लिमिटेड
(भारत सरकार का उपक्रम)
प्लॉट नंबर 88 (संस्थागत), सेक्टर 20, पंचकुला
NATIONAL FERTILIZERS LIMITED
(A Govt. of India Undertaking)
Plot No. 88 (Institutional), Sector 20, Panchkula

SUB: **Tender for hiring of taxis/vehicles on dat to day need basis.**

Dear Sirs,

For and on behalf of the National Fertilizers Limited (hereafter NFL), e-Tenders/Bids under Two Bid System in the prescribed Tenders/Bids Document are invited online at Government e-Marketplace (GeM) (URL: <https://gem.gov.in>) for hiring of White Colour taxis/vehicles on dat to day need basis from the eligible Bidder meeting the terms and conditions as stipulated in this Tenders/Bids Document for a period of 02 year and further extendable up to one year on mutual consent of both the parties and Approval of Competent Authority i.e. Zonal Manager, National Fertilizers Limited, Zonal Office, Chandigarh(Panchkula).

1. The Tenders/Bids document can be downloaded at GEM Portal (<https://gem.gov.in>). Besides, Tenders/Bids document can also be seen at NFL website (www.nationalfertilizers.com). Prospective bidder who have not enrolled/registered with aforesaid portal shall have to enroll/register themselves before participating through the website <https://gem.gov.in>. The portal enrolment is free of cost. Bidder are advised to go through instructions provided at **Appendix-I** regarding 'Instructions for online Bid Submission.
2. Critical Dates: -

1.	Tender Publishing Date	13.03.2024 – 03.00 PM
2.	Tender Document download start date & time	13.03.2024 – 03.30 PM
3.	Tender Document download end date & time	02.04.2024 – 03.00 PM
4.	Online Tender submission start date & time	13.03.2024 – 03.30 PM
5.	Online Tender submission end date & time	02.04.2024 – 03.00 PM
6.	Online Technical Bid Opening date & time	02.04.2024 – 03.30 PM
7.	Estimated value of contract	10,00,000 /-
8.	EMD	10000/-
9.	Tender form fees	250 /-

3. The Bidder shall deposit Tenders/Bids Fee and Earnest Money Deposit as specified in the Tenders/Bids Document. Tenders/Bids not accompanied by prescribed Earnest Money and/or Tenders/Bids Fee will not be accepted unless otherwise specifically exempted as per the policy of Government of India issued from time to time.
4. Neither NFL nor GeM shall be responsible for non-accessibility of GeM portal due to technical glitches or internet connectivity issues at Bidder end.
5. Tenders/Bids and supporting documents should be uploaded through the GEM portal. Hard copy of the Tenders/Bids document will not be accepted.
6. The estimated cost of contract for a period of two years will be Rs.**10.00 lakh**.
7. The bidder shall have a functional office in Chandigarh, Panchkula or Mohali i.e. in tricity.
8. This tender as issued is non-transferable.
9. This letter shall form part of the contract and shall be signed and returned along with the tender document.

Yours faithfully,
For and on behalf of NFL,

(Bahadur Singh)
Chief Manager (HR)

Encl.: **As above**

Dated: _____

To

The Zonal Manager
National Fertilizers Limited,
Plot # 88(Institutional), Sector-20,
Panchkula.

Dear Sir,

I/we hereby submit the Tender for supply of taxis/vehicles on day to day need basis to NFL, duly signed and accepted by me/us at the schedule of rates quoted by me/us in accordance with the Notice Inviting Tender and Terms & Conditions of the contract as detailed in the Tender documents. THE REQUISITE AMOUNT OF EMD is also submitted.

1. I/we agree and accept the terms and conditions laid down in this respect as under:
 - a) I/We hereby agree to abide by and fulfill all terms and conditions referred in Tender Document.
2. If I/We fail to commence the work specified in Tender document, the NFL shall be at liberty to cancel the Work Order issued by NFL and EMD shall be forfeited by NFL.

Name

Dated theday of..... 2024.

Signatures of Tenderer with
the Seal of the Firm

SCOPE OF WORK AND GENERAL/SPECIAL TERMS & CONDITIONS OF THE TENDER FOR
HIRING OF TAXIS/VEHICLES FOR LOCAL AS WELL AS OUTSTATION USAGE.

Scope of Work: Providing of Taxis/Vehicles on day to day need basis as and when required for local as well as outstation usage.

Types of Taxis/Vehicles required

- White colour Maruti Swift LDI/VDI or equivalent
- White colour Maruti Swift Dzire or equivalent
- White colour Toyota Innova or equivalent
- White colour Honda City or equivalent

Note: 1. All the Taxis/vehicles shall be provided without luggage stand fitted on taxi/vehicle
2. Toyota Innova shall have bucket type seats.

Period of Contract: The contract shall be valid for a period of two years from the date of awarding the contract and on expiry of the said contract, it shall be deemed to have been automatically completed. The same can, however, be extended further for a period of one year with mutual consent of the Company and the Contractor.

GENERAL CONDITONS OF THE CONTRACT

Documents Comprising the Tenders/Bids

The Tenders/Bids shall comprise of **Part–A (Technical Bid)** and **Part-B (Price Bid)** and all its **Annexures** and all **supporting documents** and **attachments**. The Bids complete in all respect including all attachments, annexure and supporting documents as prescribed in this Tenders/Bids Document shall be uploaded by the authorized signatory as stipulated in the Tenders/Bids. Hard copy of the Tenders/Bids documents will not be accepted.

1. The filled and signed attachments and supporting documents are to be scanned and uploaded at the space/pocket provided in the GEM portal. The original Attachments from the successful Bidder will be collected at the time of awarding of the contract.
2. Tender must be submitted with Tender fee of Rs. 250/- and EMD of Rs.10,000/- for hiring of taxis/vehicles on day-to-day basis **deposited through digital means directly to NFL's bank account (SBI CC No.10848032070, IFSC: SBIN0011705.** EMD, during the period of deposit with NFL shall not carry any interest and shall be refunded to unsuccessful tenderers after finalization of Tender. The EMD of successful Tenderer will be retained as security deposit, which will be refunded on expiry of the contract.
3. Once the bidders have selected the Tenders/Bids/Bids they are interested in, they may download the required documents/Tenders/Bids schedules. These Tenders/Bid/Bids can be moved to the respective 'My Tenders/Bid/Bids' folder. This would enable the GEM portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the Tenders/Bids document.
4. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
5. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the Tenders/Bids document.
6. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the Tenders/Bids document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details

- (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
7. All supporting documents except Tenders/Bids document have to be scanned and uploaded in Technical Bid. Price Bid as per **Part-B** has to be scanned, encrypted and uploaded at the requisite places in the Government e-Marketplace (GeM). All the Annexure of the Tenders/Bids document duly signed on each page by the Tenders/Bidder should be scanned and uploaded in the Government e-Marketplace (GeM). The price bid format (Part-B) is provided in a spread sheet file, which is to be downloaded and the rates offered should be entered in the allotted space and uploaded after filling the relevant columns (such as rates & particulars of the bidder). The Price Bid/BOQ template shall not be modified/ replaced by the Bidder; else the Tenders/Bids submitted is liable to be rejected.
 8. Any queries relating to the process of online bid submission or queries relating to GeM Portal in general may be directed to the 24x7 GeM Portal Helpdesk at 1800-419-3436; 1800-102-3436 and through email at helpdesk-gem@gov.in . and/or through Video Tutorial available at <https://gem.gov.in/contactUs> and https://gem.gov.in/training/training_module#seller_modul.
 9. Rates quoted by the tenderer and agreed finally by NFL shall be firm and shall not be subject to any escalation whatsoever throughout the contract period or extended period thereof. However, increase/decrease will be allowed if rates of Petrol/Diesel vary in terms of Clause 12 of GTC.
 10. The right to accept or reject or split the tender will rest with NFL.
 11. National Fertilizers Limited, Chandigarh(Panchkula) reserves the right to accept or reject any or all Tenders/Bids and/ or to cancel the Tenders/Bids Enquiry at any stage without assigning any reason/notice whatsoever. and also does not bind to accept the lowest tender.
 12. The Tenders containing conditional bid shall not be accepted.
 13. The contractor, after satisfactory completion of the work, shall be entitled to receive the payment within 30 days on or after submission of the bill, as approved and passed by the Officer-in-charge whose certificate or such approval and passing of the same so payable shall be final and conclusive.
 14. TDS shall be recovered from the bills as per Income-tax Act, 1961.

15. Minimum Eligibility Criteria

Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following: -

a. Three similar completed works costing not less than the amount equal to 40% of the estimated cost.

or

b. Two similar completed works costing not less than the amount equal to 50% of the estimated cost.

or

c. One similar completed work costing not less than the amount equal to 80% of the estimated cost. "Similar work" means providing the taxis/vehicles (Cars/SUVs) to Central Govt. / State Govt./ PSU companies.

16. List of documents to be uploaded on GeM in technical bid: -

- Experience documents as per Minimum eligibility criteria.
- Tender fee of Rs.250/- deposited through digital means directly to NFL's bank account (SBI CC No.10848032070, IFSC: SBIN0011705) along with intimation of UTR number (Bank transfer reference number) to "National Fertilizers Limited" Chandigarh from **13.03.2024** onwards on all working days.
- EMD : Rs.10,000/- only (Rupees Ten Thousand Only) deposited through digital means directly to NFL's bank account (SBI CC No.10848032070, IFSC: SBIN0011705) along with intimation of UTR number (Bank transfer reference number) to "National Fertilizers Limited" Chandigarh from **13.03.2024** onwards on all working days.
- Copy of PAN Number.
- GST registration certificate.

- Status of ownership along with proof i.e. Sole-proprietorship/Partnership/Limited Company.
- No relation certificate to the effect that none of blood relative is employed in NFL, if yes, then provide the name, E. Number, Designation and place of posting of relative.
- Local functional office in Tricity (Chandigarh/Mohali/Panchkula).

17. Disqualifications

The Bidder shall furnish an undertaking as per Annexure-2 that his firm has not been blacklisted by any Central/State Govt or any Central/ State PSU /Statutory Corporations.

18. Validity period of Tenders/Bids

Tenders/Bids shall remain valid for acceptance up to 90 days from the date of opening of Tenders/Bids.

19. Security Deposit

- EMD deposited by the successful Bidder shall be automatically converted into Security Deposit, whereas EMD of other unsuccessful bidders shall be refunded.
 - If the successful Bidder had previously held any contract and furnished Security Deposit, the same shall not be adjusted against this Tenders/Bids.
 - The security deposit will remain with NFL throughout the period of contract and six months after the end of contract and shall carry no interest at all in any case.
20. If the successful Bidder fails or neglects to observe or perform any of his obligations under the contract, it shall be lawful for NFL to forfeit either in whole or in part, in its absolute discretion, the Security Deposit furnished by the Bidder or to appropriate the Security Deposit furnished by the Bidder or any part thereof towards the satisfaction of any sum due to be claimed for any damages, losses, charges, expenses or costs etc. that may be suffered or incurred by the Company.
21. If it is found that the job/duty done by the Contractor is unsatisfactory or the contractor has violated any terms and conditions of the contract, then in that event, NFL will be entitled to terminate the Contract at any time without assigning any reason whatsoever and without notice.
22. In case of any dispute, the case would be referred to Zonal Manager, Chandigarh (Panchkula) whose decision will be final and binding on all.

23. Indemnity

The Bidder shall indemnify NFL and keep indemnified against any loss or damage, claims, compensation, penalty, fine, levies, etc. on account of slackness, deficiency, failure to observe any obligations under the contract, failure to comply with statutory/ mandatory provisions pertaining to the contract by the Bidder in respect of the services provided etc., whatsoever.

24. Billing & Payment

No advance payment is payable by NFL or its officers using the taxis/vehicles. The bills of the Bidder may be submitted at the end of every month accompanied by all supporting documents such as Duty Slip (duly signed by user), Toll and Parking receipts etc. Payment shall be made within 30 days of receipt of bills by way of NEFT/RTGS to any Account in India in INR(₹) for which necessary bank details shall be provided by the Bidder. Statutory deductions, as applicable, will be made by NFL from the bills.

25. **Arbitration (DISPUTE RESOLUTION):**

26. “Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be resolved amicably through negotiations by the Parties. A “Notice of Dispute” shall be given by the party seeking resolution of a dispute to other party. If the dispute is not resolved within Thirty (30) days from the notice, the dispute shall be referred to arbitration as per the procedure mentioned herein below:
27. A written notice shall be given by the contractor invoking arbitration to National Fertilizers Limited through Designated Authority(Unit Head).
28. Where the claim including determination of interest, if any, being claimed upto the date of commencement of arbitration does not exceed Rs. Five crore, the reference shall be made to a sole arbitrator. The parties shall mutually agree on the name of sole arbitrator. In case of disagreement upon the name of the sole arbitrator, the appointment of Sole Arbitrator shall be done in accordance with the provisions of Arbitration & Conciliation Act, 1996.
29. Where the claim including determination of interest, if any, being claimed, upto the date of commencement of arbitration exceeds Rs. Five crore, the reference shall be made to arbitral tribunal consisting of three arbitrators. Each party shall nominate one arbitrator each within 30 days from the date of receipt of notice of invocation of arbitration and two nominated arbitrators shall appoint the presiding arbitrator within 30 days thereafter. If a Party to the dispute refuses or neglects to nominate an arbitrator on its behalf within the period specified, or the two arbitrators fails to nominate Presiding arbitrator, appointment of Arbitrator(s) shall be done in accordance with the provisions of Arbitration & Conciliation Act, 1996.
30. The Arbitration proceeding shall be governed by the Arbitration & Conciliation Act, 1996 and any further statutory modification or re-enactment thereof and the rules made thereunder.
31. It is agreed by and between the parties that in case a reference is made to the Arbitrator for the purpose of resolving the disputes/differences arising out of the contract by and between the parties hereto, the Arbitrator shall not award interest on the awarded amount more than the rate SBI PLR/Base Rate applicable to NFL on date of award of contract.
32. The seat and venue of arbitration shall be **Panchkula (Haryana)**.
33. The cost of the proceedings shall be equally borne by the parties, unless otherwise directed by the arbitral tribunal. The decision of the arbitral tribunal shall be final and binding on all parties.”
34. **Agreement** - The successful tenderer will be required to execute an agreement with NFL in the format to be supplied by NFL on non-judicial stamp paper of Rs.100/- immediately after award of work. The cost of stamp paper will be borne by the contractor.
35. **Jurisdiction:** Notwithstanding any other Court or Courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of a suit, any and all actions and proceedings arising out of or relating to the contract (including any arbitration in terms thereof) shall lie only in the court of a competent civil jurisdiction in this behalf at Panchkula (where this contract has been signed on behalf of the owner) and only the said Courts shall have jurisdiction to entertain and try any such action(s) and/or proceeding(s) to the exclusion of all other courts.
36. **Payment of Taxes and Duties:**
- (a) Applicable GST for the work under the present Contract shall be payable extra as per Govt. rules. Liability of NFL shall be restricted to the amount of GST only and any interest / penalty etc. shall be to the contractor’s account. GST Registration No. is to be provided by the Tenderer.
- (b) TDS under GST shall be deducted from bill(s) of contractor as per relevant CGST/SGST/IGST/ UTGST Act, 2017.
- (c) In the event of any tax or a statutory levy being imposed concerning the contract, after the contract has been entered into, the liability for the same shall be borne by NFL.
37. NFL reserves the right to accept/reject any/all the tenders without assigning any reason thereof.

38. **Force Majeure:** Neither party will be liable for any claim on account of any loss, damage or compensation, whatsoever, arising out of any failure to carry out the terms of this contract, where such failure is caused due to war, rebellion, mutiny, civil commotion, fire, riots, earthquake, drought, flood crop failure, or Act of God or due to any restraint or regulation of the State or Central Government or a local authority/authorities, provided a notice of such occurrence is given to the other party in writing within 10 days from the date of occurrence of the force majeure condition, furnishing therewith a documentary evidence supporting the invoking of the force majeure clause. On cessation of the force majeure, the party invoking force majeure will inform the other party of the period for which the force majeure condition continued and will also give documentary evidence thereof this effect.

39. Provisions relating to MSMED Act / Make in India:

A. Provisions of Public Procurement (Preference to make in India) order 2017 notified vide Order No. P- 45021/2/2017 BE-II dated 15th June 2017 of Ministry of Commerce and Industry, Department of Industrial Policy and Promotion (DIPP) shall be applicable.

A.1 Bidders seeking benefits under purchase preference to make in India (linked with local content) shall have to comply with the provisions specified under the public procurement (preference to Make in India) order 2017. The salient features of which are as under:

A) Minimum local content: The minimum local content shall ordinarily be 50%.

B) Margin of Purchase Preference: The margin of purchase preference shall be 20%.

A.2 In case of procurement for a value up to Rs.10 crore the local supplier at the time of tender, bidding or solicitation shall be required to provide self-certification that the item offered meets the minimum local content of 50% and shall give details of the location(s) at which the local value addition is made. In case of procurement for a value in excess of Rs.10 crores, the local supplier shall be required to provide a certificate from Statutory Auditor or Cost Auditor of the Company (in the case of Company) or from practicing Cost Accountant or Practicing Chartered Accountant (in respect of Supplier's other than Company) giving the percentage of local content.

A.3 A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for purchase preference under this Order for procurement by any other procuring entity for the duration of the debarment.

A self-certificate to the effect that the bidder has not been debarred by any procuring entity from violation of this order should be enclosed along with techno-commercial bid.

B. In case of participation of MSEs and Make in India (local content) Vendor against the same tender, MSE vendor will be given preference to match with L-1 bidder as per Public Procurement Policy. MSE Vendor will be evaluated with 15% purchase preference and local content vendor will be evaluated with 20% purchase preference.

C. NFL reserve the right to relax the norms on prior experience & turnover for startups (recognized by DIPP)/Micro & Small Enterprises(MSEs) in Public Procurement subject to their meeting of quality and technical specifications.

To avail such relaxation, party shall have to submit the relevant certificate issued by concerned authority.

D. In case a bidder is eligible to seek benefit under Purchase PP-LC (Purchase Preference –linked with local content) policy as well as PPP for MSE 2012, then the bidder should categorically seek benefits against one of the two only i.e. either PP-LC or MSE policy. The option once exercised cannot be modified subsequently.

D.1 Purchase preference benefits shall be extended to the bidder based on the declared option subject to the bidder meeting the requirements contained in that purchase preference policy.

D.2 In case a MSE bidder opts for purchase preference based on PP-LC, he shall not be entitled to claim purchase preference benefits available to MSE Bidders under PPP-2012. However, the exemption from furnishing Bidding Document fee and Bid security / EMD shall continue to be available to MSE Bidders.

33. Evaluation criteria: while evaluating the price bids, following shall be considered:

Price Bids will be opened by the Evaluation Committee appointed by the Company. The Evaluation Committee, after determining whether the Price Bids are complete and without errors, shall determine the lowest Price Bid (L-1) on the basis of

Evaluation Criteria as defined below:-

1. Overall rate for all type of taxis/vehicles for all type of usages shall be considered.
2. For local usage: Full day charges plus extra mileage for 50Kms plus 5 hrs of overtime shall be taken into account. Expenditure for Half day usage shall be calculated on similar lines.
3. For outstation usage: minimum 250 kms shall be given. 150 kms for plain area journey and 100 kms for hill area journey plus 2 night charges shall be considered for calculation.
4. If a bidder does not quote for a particular item/type of taxi/vehicle, then the highest rates offered by any of other bidder for that item shall be considered applicable on him

**SPECIAL CONDITIONS OF THE CONTRACT FOR HIRING TAXIS/VEHICLES (CARS/SUVs)
ON DAY TO DAY NEED BASIS**

1. Bidder shall supply White Colored Air Conditioned taxis/vehicles for local and outstation journeys for use by the NFL Officers and VIPs. The taxis/vehicles offered should be in good running condition & should not be more than 03 years old. However, it may be noted that no definite volume of work to be performed can be guaranteed during the currency of the contract and no assurance can be given as to the quantum of above requirement. It shall be purely based on “as and when required” basis.
2. The tenderer should have minimum 10 numbers of Passenger Cars/SUVs in the name of the firm or in proprietor's name with their registration as taxi/vehicle.
3. The taxi/vehicle deputed should be registered as a taxi/vehicle with model not older than January, 2021 and will have comprehensive insurance cover inclusive of passenger (s) and NFL shall not be responsible for any damage whatsoever to the Driver/Vehicle or third party.
4. The taxi/vehicle should be provided with white seat covers and without luggage stand. The Toyota Innova make taxis/vehicles should have bucket type seats.
5. Taxi/Vehicle operators shall be registered in Tricity Chandigarh and mileage payment be regulated on garage-to-garage basis by the shortest route subject to maximum of 10 Kms from garage to place of pick up or dropping each side. If the taxi/vehicle is hired to visit any hill station the mileage payment shall be regulated keeping in view the plain area and hilly area mileage covered. If the taxi/vehicle so hired remains in some hill station for longer period and usage is less than the limit then the mileage payment shall be regulated as per actual usage i.e. payment for mileage covered in hilly area shall be made as applicable for hill area and for unused mileage as applicable for plain area.
6. The Operator/Agency should not refuse to provide the car against our requirement failing which penalty of Rs. 500/- shall be deducted on each refusal from their running bills besides any other action which may lead to termination of contract.
7. The driver deputed with the taxi/vehicle should be of good character and antecedents, well behaved, neatly dressed in uniform and should be in possession of valid driving license and all requisite documents of the taxi/vehicle including Pollution Control Certificate. He should also have good knowledge of all roads, routes and adequate knowledge of Hindi/English. He should also have the mobile phone facility.
8. The taxi/vehicle will be used for local journey and any other place in India.
9. NFL reserves the right to get the meter calibration checked at any time at its sole discretion and in the event of any error in the meter being noticed, the bill for that particular journey and for the journey undertaken in the past will be accordingly adjusted.
10. The taxi/vehicle deputed must reach at the given place of pick up in time and should be of the make and category requisitioned.
11. The Registration Number of the car and whether it is petrol or diesel operated should be clearly indicated on the duty slip of the driver.
12. In case there is any increase/decrease in the prices of petrol/diesel announced by the Government during the validity of the contract, the rates would be increased/decreased proportionately taking an average of 12 Kms per liter in case of petrol/diesel operated cars, respectively, and 10 Kms per liter in case of diesel operated SUVs. No increase in other charges shall be allowed during the currency of contract.
13. It will be ensured by the contractor that tyres of the taxi/vehicle provided should be in good motorable condition, besides availability of stepony (extra tyre) in workable condition.
14. The tenderer shall submit No Relationship Certificate with any of the employee of NFL as per Annexure-3.

Particulars of Bidder

1	Name of the Bidder	
2	Local Office Address with Tel./Fax/Mob. No. and email	
3	Nature of the Firm i.e., whether Proprietary, Partnership, Ltd. Company etc.	
4	Names & Addresses of Proprietor, All Partners, All Directors etc of the Bidder	
5	Name of the Contact Persons authorized to deploy taxis/vehicles with Tel, Mob. No.	
6	Details of at least ten vehicles over which the Bidder is having control so as to enable providing such taxis/vehicles to NFL(indicate Model, Registration No., Name of owner etc.	
7	PAN No. of Bidder	
8	GST Identification Number.	
9	<u>Experience:</u> Relevant experience as per minimum eligibility criteria (Furnish Experience Certificate in support of Above)	
10	Details of Bidder Bank Account, with NEFT/IFSC	
11	Particulars of EMD & Tenders/Bids Processing Fee furnished Name of Bank RTGS/NEFT Transaction (UTR No.), Date, Amount	

(Authorized Signatory)

UNDERTAKING

It is certified that my/our firm has not been blacklisted by any Central/State Government or Central/State PSU/Corporation.

If it is found at a later stage, we are ready to bear the penalty as NFL imposes on us besides forfeiture of Security Deposit and termination of contract.

Authorized Signatory
Full Name of Tenderer
Address
Phone no.
Email id

CERTIFICATE

1. It is certified that no relative of proprietor/partner of my/our firm is employed in NFL.

OR

2. The following employee/employees of NFL are related with the proprietor/partner of my/our firm:

Name:.....

Designation:.....

E.No.:.....

Place of work:.....

Authorized Signatory
Full Name of Tenderer
Address
Phone no.
Email id

PART- B (PRICE BID)

**Price Bid for Hiring of Taxis/Vehicles on day to day need basis
(filled & uploaded to GeM portal)**

From,

.....
.....

To,

The Zonal Manger,
National Fertilizers Limited,
Plot #88 (Institutional), Sector-20,
Panchkula (Haryana)

Sir,

I/We have thoroughly examined & understood the terms and conditions and those given in Appendixes and agree to abide by them.

I/We offer to provide Taxis/Vehicles to NFL Zonal Office, Chandigarh(Panchkula) on following rates:-

(In Rs.)

S.No	Name of the Car/SUV white colour	For local usage				For outstation usage			
		Full day upto 9 hrs (80 KMs)	Half day upto 5 hrs (40 KMs)	Extra Mileage Per KM	Over time per hour	Minimum KM chargeable	Per KM rate for plain area	Per KM rate for hilly area	Night charges after 10 PM
1	Maruti Swift LDI/VDI or equivalent								
2	Maruti Swift Dzire or equivalent								
3	Toyota Innova or equivalent								
4	Honda City or equivalent (Petrol)								

Note:

- 1. Parking charges and toll tax, if any, paid by the Transport Operator will be reimbursed on the production of valid receipts along with monthly bills. GST will be payable in addition to that subject to Registration under GST.**
- 2. The rates indicted above are Excluding GST.**

Authorized Signatory
Full Name of Tenderer
Address
Phone no.
Email id